



## National Learning Network – NLN Materials Service Prequalification Questionnaire

This document and the information it contains are provided solely for the purpose of allowing potential suppliers to provide a response to the prequalification questionnaire for the services being procured. It is issued under the Restricted Procedure of the EU Procurement Services Directive.

**Any supplier wishing to submit a response to this prequalification questionnaire must register their intent with UKERNA before submitting the proposal. UKERNA will not accept proposals from suppliers who have not registered according to the procedure described in this document. UKERNA will not accept any registrations after 6<sup>th</sup> March 2007.**

Copyright © 2007 The JNT Association

Authorised	Name: T Kidd Position: Head of Operations	Signature: Date:
------------	--	---------------------

## **CONTENTS**

<b>FOREWORD</b>	<b>3</b>
<b>1. INTRODUCTION</b>	<b>4</b>
<b>1.1 THE LSC, NLN MATERIALS, JANET AND UKERNA</b>	<b>4</b>
<b>1.2 CURRENT PROVISION AND SCOPE OF THE NLN MATERIALS SERVICE</b>	<b>5</b>
<b>1.3 CONTRACT TERM</b>	<b>6</b>
<b>2. OUTLINE OF REQUIREMENT</b>	<b>6</b>
<b>2.1 TECHNICAL STANDARDS AND INTEROPERABILITY</b>	<b>7</b>
<b>2.2 PROVISION AND LOCATION OF EQUIPMENT FOR THE NLN MATERIALS SERVICE</b>	<b>7</b>
<b>3. THE CONTRACTING AUTHORITY AND THE PROCUREMENT AGENT</b>	<b>8</b>
<b>4. EVALUATION PROCESS</b>	<b>8</b>
<b>5. INDICATIVE TIMETABLE</b>	<b>9</b>
<b>6. INSTRUCTIONS FOR COMPLETION OF THE QUESTIONNAIRE</b>	<b>10</b>
<b>6.1 REGISTRATION</b>	<b>10</b>
<b>6.2 ELECTRONIC COPY</b>	<b>10</b>
<b>6.3 CLARIFICATIONS ON THE QUESTIONNAIRE</b>	<b>10</b>
<b>6.4 DELIVERY OF QUESTIONNAIRE RESPONSES</b>	<b>10</b>
<b>6.5 ANNEX A – GENERAL INFORMATION</b>	<b>11</b>
<b>6.7 ANNEX B – EXPERIENCE AND UNDERSTANDING OF THE REQUIREMENT</b>	<b>11</b>
<b>6.8 ANNEX C DECLARATION</b>	<b>11</b>
<b>ANNEX A: GENERAL INFORMATION</b>	<b>12</b>
<b>ANNEX B: EXPERIENCE AND UNDERSTANDING OF PROVISION OF CONTENT REPOSITORY SERVICES</b>	<b>22</b>
<b>ANNEX C: DECLARATION</b>	<b>27</b>

National Learning Network (NLN) Materials Service  
Prequalification Questionnaire

---

**FOREWORD**

Potential suppliers should note that the information given at this stage may be subject to verification at later stages of the procurement process. If any error, omission or misrepresentation on the part of the potential supplier is discovered, UKERNA reserves the right to disqualify the potential supplier from participating in the procurement process no matter what stage in the process has been reached when the error, omission or misrepresentation is discovered.

## 1. INTRODUCTION

This document describes the process that initiates the first stage of the procurement for the NLN Materials Service. This service is designed to host, serve and support the use of around 1000 hours worth of interactive e-learning materials produced by the Learning and Skills Council - LSC.

The procurement process will be managed according to the restricted procedure as specified by the European Procurement Services Directive, 2004/18/EC, and this document is an integral part of the restricted procurement announced by UKERNA in the Supplement to the Official Journal of the European Union (OJEU).

If your company wishes to qualify as a bidder and be invited to participate in the procurement for the provision of the NLN Materials Service then the appended questionnaire must be completed in its entirety.

The OJEU notice (formerly the OJEC notice) and information contained in section 4 of this document provide details of the selection process. Section 2 of this document provides an overview of the NLN Materials Service required by UKERNA. Instructions for completion of this questionnaire are given in section 6.

The questionnaire itself is to be found in annexes A through to B. Questions in Annex A relate to the background of your company. Questions in annex B relate to your company's experience and understanding of the requirements.

### 1.1 The LSC, NLN Materials, JANET and UKERNA

The Learning & Skills Council is a public sector sponsored body set up to fund and develop all Post-16 education in England. The aims of the Council are to:

- Plan and invest in high quality education and training for young people and adults that will build a skilled and competitive workforce.
- Help employers to get the training and skills they need for their business
- Transform the Further Education (FE) sector to meet the needs of employers and the local community
- Improve learning opportunity for everyone in England

Since 1999 as part of the Council's commitment to improving the learning experience for learners and providing practitioners with additional tools the Council has commissioned 1000 hours of interactive learning materials (known as the NLN Materials) through the British Educational Communications and Technology Agency (Becta).

This development of e-learning materials covers a wide range of subjects, and was created working in partnership with subject matter experts in FE colleges and commercial developers. The materials span the curriculum and can be easily fitted into existing teaching and can be used in an organisations' Virtual Learning Environment (VLE).

National Learning Network (NLN) Materials Service  
Prequalification Questionnaire

---

The materials have been created as small episodes of learning to give a degree of flexibility and each unit takes about 20 - 30 minutes to complete. They are not whole courses but individual elements of topics (units) selected from the curriculum. They allow learners the opportunity to remember and practice new information, and take part in some form of assessment to check that the learning has been understood and the learning outcome(s) achieved. The materials are both vocational and academic and are designed for learners in post-16 Further Education across a wide range of subjects, from Floristry to Business Studies. More information can be obtained by visiting:

<http://www.nln.ac.uk/Materials/>

JANET is the wide-area network that was created in 1984 to serve the needs of the higher education and research sector in the United Kingdom.

JANET provides services to all Higher Education Institutions, Further Education Colleges and Research Council establishments in the UK. The network also provides services to Adult and Community Learning and Specialist Colleges, Schools Networks and various research institutes. JANET has grown from an X.25 based network in 1984 connecting 50 sites, to an IP based network today with more than 1000 direct connections available to a community of 18 million users. "SuperJANET" is the name given to the national core backbone of JANET, which currently operates at 10Gbit/s, with access links at mostly 2.5Gbit/s to 19 regional networks. The regional networks operate under contract to UKERNA to deliver JANET to Higher Education Institutions, Further Education Colleges and Research Council establishments. The current version of the backbone is SuperJANET5 and was completed towards the end of 2006.

The JNT Association, trading as UKERNA, is responsible for providing JANET and associated network services to the UK academic community through a service level agreement with the Joint Information Systems Committee (JISC) of: the Higher Education Funding Council for England; the Learning and Skills Council; the Scottish Higher Education Funding Council; the Scottish Further Education Funding Council; the Higher Education Funding Council for Wales; the National Council for Education and Training for Wales; and the Department for Employment and Learning in Northern Ireland.

## **1.2 Current Provision and Scope of the NLN Materials Service**

Currently the NLN materials are hosted and served by three service providers. Between them, these support 444 English, Scottish, Welsh and Northern Ireland Further Education Colleges and English Sixth form colleges; 63 Specialist Colleges; and 105 Adult and Community Learning Centres. Following a recent new initiative, LSC English has also contracted 704 Work Based Learning Providers.

All three instances of service provision allow the materials to be browsed, searched and 'played' online from within the service environment, or downloaded for external use. This is all accomplished through a web interface tailored to meet the needs of the relevant education sectors.

National Learning Network (NLN) Materials Service  
Prequalification Questionnaire

---

Support for end users of the NLN Materials Service is provided through a two tier system. The first tier, dealing with access and use of the content, is provided through online documentation and FAQs made available via the NLN Materials Service website (<http://www.nln.ac.uk/Materials/>) and via support provided by the JISC Regional Support Centres (RSCs).

Queries that cannot be resolved through this first tier of support are then relayed, through the RSCs, to the second and final tier of support provided by the relevant NLN Materials Service provider. This second tier usually relates to access problems and more technical related issues.

Following this substantial investment the Council is keen to rationalise the service provision for the NLN Materials and to allow as wide access as possible to practitioners and learners in the Post-16 sector, and schools sector; also by license to other Government Departments and funded agencies (for example: Offender Institutions, libraries, Department of Health, Ministry of Defence, Royal Mail and similar entities and organisations). Thus it is vital that any agreed solution will be able to scale effectively beyond the current scope of provision described above.

Although there is no concrete requirement at present, this service could also possibly be expanded in future to provide a hosting platform on which JANET customer organisations might host VLEs or other web based applications.

### **1.3 Contract term**

UKERNA wishes to agree a contract with the preferred supplier(s) for a period of one year with an option to extend annually to a maximum of a three year contract.

## **2. OUTLINE OF REQUIREMENT**

This procurement is to appoint a supplier(s) to be responsible for the overall hosting, serving and second line technical support of the existing 1000 hours worth of the NLN interactive e-learning materials, and to ensure that they are available and accessible to qualifying members of the post-16 education sector and the other organisations and entities mentioned above.

The main elements of the service are:

- Provision of a service solution which will allow online access to the full library of NLN materials to authorised users. The service solution will enable online browsing and 'play' through the run-time environment within the service and the ability for authorised users to download materials.
- Continued provision of online support documentation and the second tier of support to all sectors currently supported.
- Support for multiple authentication mechanisms including Federated Access Management through the UK Access Management Federation for Education and Research – [www.ukfederation.org.uk](http://www.ukfederation.org.uk);

National Learning Network (NLN) Materials Service  
Prequalification Questionnaire

---

- The ability to set up a bespoke service interface/appearance that can be tailored to the needs of each of the various sectors: FE colleges, ACL, WBL etc if required;
- Provision of a usage reporting framework;

## **2.1 Technical standards and Interoperability**

The following technical standards (guidelines) are to ensure that the system and its functionality are interoperable with other target systems (including VLEs, Learning & Skills web etc):

- OA1-PMH
- Z39.50
- Metadata: IMS 1.1 or 1.2 IMS Global Metadata specifications
- Runtime environment : IMS content packing standards
- UK LOM CORE
- SCORM 1.2

Classifications: Primary classification is UFI Learndirect but should also be capable of supporting other classification systems including National Learning Network Publishers, National Curriculum (England), UK qualifications Framework, QCA Skills taxonomy, ACL taxonomy, amongst other emerging systems.

These technical specifications are not exhaustive and the tenderer shall confirm in their submission that they can conform to these standards.

The tenderer is also invited to offer advice and comment on the relevance and completeness of this list.

It should be noted that content is presented in a wide variety of different electronic formats including for instance sound formats, graphic, flash and XML formats.

Licensed 3rd party material is also included in the materials and users are required to accept the license conditions as part of the acceptance to service registration.

## **2.2 Provision and location of Equipment for the NLN Materials Service**

It is intended that the service equipment will be provided by the supplier of the service. Its location will be the subject of negotiation and could be housed at either the supplier's own premises or one or two of the JANET Co-location sites, which are located at key points on the JANET backbone. (There would be no cost to the supplier for use of this facility to provide the service and UKERNA would provide the remote console access and power management equipment free of charge).

National Learning Network (NLN) Materials Service  
Prequalification Questionnaire

---

The equipment is to be configured to provide the highest levels of resilience and reliability and, if housed at a Co-location, be able to be managed remotely by the supplier.

If the equipment is outside JANET, the supplier shall provide connectivity to JANET through a suitable peering agreement, with sufficient bandwidth to accommodate user traffic, and sufficient reliability to realise the availability levels agreed.

### **3. THE CONTRACTING AUTHORITY AND THE PROCUREMENT AGENT**

The contracting authority and procurement agent for this procurement is the JNT Association trading as United Kingdom Education and Research Networking Association (UKERNA)

### **4. EVALUATION PROCESS**

#### **Prequalification Criteria**

This process will commence with an evaluation of completed questionnaires against set criteria. The prequalification selection criteria are presented below and any supplier wishing to be considered for entry into negotiation with UKERNA will need to prove that they can meet the criteria. The criteria are grouped into three bands which are listed in order of priority. Within a band the criteria have the same priority. The responses to the questions asked in Annexes A and B will be used by UKERNA to evaluate responses against the criteria.

#### Band 1

1. No criminal record (article 45 item 1(a), 1(b), 1(c), 1(d)) - criminal organisation, guilty of corruption, fraud, money laundering (personal situation of the candidate or tenderer)
2. Is bankrupt or is currently / being placed into administration (article 45, item 2(a) and 2(b))
3. Made no serious misrepresentation in supplying information article 45, item 2(g)).

#### Band 2

4. Economic and financial standing (article 47)

#### Band 3

5. Technical and professional ability (article 48)
6. Relevant Quality Assurance standards (article 49)
7. Proven track record in providing services with similar elements as those described in section 2 of this document, and with specific reference to:
  - a. user authentication process

National Learning Network (NLN) Materials Service  
Prequalification Questionnaire

---

- b. suitable user interface for online browsing, playing, searching and downloading learning materials
  - c. support for standards listed in Section 2.1 and any other appropriate standards
  - d. usage reporting framework
8. Operational and data security management
9. Proven record of effective user and technical support

UKERNA will also take into account any information it holds on the performance of current suppliers it uses when evaluating the responses to the prequalification questionnaire.

Those suppliers who best meet the requirements of the prequalification process will be invited to proceed further in the procurement process.

Providing that there are a sufficient number of suitable candidates, UKERNA would aim to select a maximum of **eight** to enter the procurement process.

It is reiterated that the OJEU Notice seeks potential suppliers who can deliver the full requirement of any contract which may be awarded.

## 5. INDICATIVE TIMETABLE

Activity	Date
Insert notice of procurement launch in the EU journal	5 <sup>th</sup> February 2007
Close of registration to take part in the procurement process	6 <sup>th</sup> March 2007
Final date for clarifications	6 <sup>th</sup> March 2007
Prequalification questionnaire returns	12:00 noon, 13 <sup>th</sup> March 2007
Complete review of responses and shortlist suppliers to enter the procurement process	30 <sup>th</sup> March 2007
Produce and issue the Operational Requirement and draft contract	30 <sup>th</sup> March 2007
Return of Operational Requirement responses	8 <sup>th</sup> May 2007
Selection of preferred supplier	31 <sup>st</sup> May 2007
Contract placed with the preferred supplier	29 <sup>th</sup> June 2007

UKERNA reserves the right to vary this timetable if the need arises, within the constraints of the EC Procurement Directive.

Responses to the prequalification questionnaire will be expected to remain valid for six months after submission.

## 6. INSTRUCTIONS FOR COMPLETION OF THE QUESTIONNAIRE

In this section, instructions are given for completion of the prequalification questionnaire to be found in Annexes A and B.

### 6.1 Registration

Suppliers are required to register their intention to submit a response to the prequalification questionnaire. Suppliers must register on the website: [www.achilles.com/etender/ukerna](http://www.achilles.com/etender/ukerna)

Suppliers are asked to register as soon as they start to consider a response to this prequalification questionnaire. In any case, suppliers **must** register before a completed prequalification questionnaire will be accepted.

UKERNA will not accept any registration requests after **6<sup>th</sup> March 2007**

### 6.2 Electronic copy

An electronic copy of this prequalification questionnaire is available on the UKERNA www project pages at [www.achilles.com/etender/ukerna](http://www.achilles.com/etender/ukerna)

### 6.3 Clarifications on the questionnaire

Suppliers will be provided with clarification of UKERNA's requirements in accordance with the EC Procurement Directive.

Suppliers should raise any issues of clarification with UKERNA's Procurement Co-ordinator whose contact details are given below:

Procurement Co-ordinator UKERNA Atlas Centre Chilton Didcot Oxfordshire OX11 0QS	Telephone: +44 (0)1235 822 341 Fax: +44 (0)1235 822 286 E-mail: <a href="mailto:Procurement@ukerna.ac.uk">Procurement@ukerna.ac.uk</a>
---	--

Where issues of clarification arise which are relevant to more than one supplier, these will be made available on the UKERNA www project pages at [www.achilles.com/etender/ukerna](http://www.achilles.com/etender/ukerna) and sent by e-mail to each registered supplier. Suppliers should submit all clarification requests by 6<sup>th</sup> March 2007 as UKERNA cannot guarantee to answer any clarifications that are submitted after this time.

### 6.4 Delivery of questionnaire responses

All responses to the prequalification questionnaire response must be loaded via the Portal on or before the date specified in section 5 above.

The electronic copies should be provided in PDF format with the exception of spreadsheets that should be provided in Excel 97 or 2000. Any non-standard fonts used in electronic submissions must be embedded in the document.

National Learning Network (NLN) Materials Service  
Prequalification Questionnaire

---

Prequalification questionnaire responses submitted after the deadline will **not** be considered.

**6.5 Annex A – General Information**

Annex A is to be completed by the company interested in bidding for the contract.

**6.7 Annex B – Experience and Understanding of the Requirement**

Selection of suppliers to negotiate with will be based on the analysis of the responses to this section. It is therefore particularly important that suppliers provide full, honest and comprehensive answers to the questions in respect of this tender.

**6.8 Annex C Declaration**

The declaration must be completed when returning the prequalification questionnaire.

**PREQUALIFICATION QUESTIONNAIRE**

**ANNEX A: GENERAL INFORMATION**

<b>A1.</b>	<b>Company Details</b>	
A1.1	<p>Company name.</p> <p>Confirm whether your company is acting as a sole company or as part of a consortium. If acting as part of a consortium, state the names of the other companies involved in the consortium; how long your company has been working with these other companies; and the nature of the services that these companies are providing to the consortium.</p>	
A1.2	Registered Office and Address.	
A1.3	Address for Correspondence (if different from A1.2).	
A1.4	Contact name for the response to this questionnaire.	

A1.5	Telephone Number for A1.4 (inc. Area Code).	
A1.6	Facsimile Number for A1.4 (inc. Area Code).	
A1.7	E-mail address for main contact.	
A1.8	Date of Formation and Date of Registration in relevant state if different from each other.	
A1.9	Please provide a brief overview of how the company is in a position to fulfil the needs of the requirements for providing the NLN Materials Service as outlined in this document.	
A1.10	Registration Number.(where appropriate)	
A1.11	Type of Company.	

A1.12	Name and Address of Parent or Holding Company (if applicable).	
A1.13	Provide details of your organisation structure (e.g. an organisation chart) describing the corporate structure of the organisation and indicating the number of staff working in each function.	



<b>A3.</b>	<b>FINANCIAL AND ECONOMIC STANDING</b>	
A3.1	<p>Please warrant that none of the following circumstances set out in Article 45 items 2(a) and 2(b) of EU directive 2004/18/EC applies to your company:</p> <ul style="list-style-type: none"> <li>• [item (a)] is bankrupt or is being wound up, whose affairs are being administered by the court, who has entered into an arrangement with creditors, who has suspended business activities or who is in any analogous situation arising from a similar procedure under national laws and regulations.</li> <li>• [item (b)] is the subject of proceedings for a declaration of bankruptcy, for an order for compulsory winding-up or administration by the court or for an arrangement with creditors or of any other similar proceedings under national laws or regulations.</li> <li>• [item (g)] is guilty of serious misrepresentation in supplying the information required under this Section or has not supplied such information.</li> <li>• [item (h)] has been the subject of a conviction for participation in a criminal organisation, as defined in Article 2(1) of Council Joint Action 98/733/JHA.</li> <li>• [item (i)] has been the subject of a conviction for corruption, as defined in Article 3 of the Council Act of 26 May 1972 and Article 3(1) of Council Joint Action 98/742/JHA3 respectively.</li> <li>• [item (j)] has been subject of a conviction for fraud within the meaning of Article 1 of the Convention relating to the protection of the financial interests of the European Communities.</li> <li>• [item (k)] has been the subject of a conviction for money laundering, as defined in Article 1 of Council Directive 91/308/EEC of 10<sup>th</sup> June 1991 on prevention of the use of the financial system for the purpose of money laundering.</li> </ul>	
A3.2	Provide (as an annex to your response) your company's, and if applicable, your parent company's and ultimate holding company's audited accounts for the last 3 financial years.	

A3.3	<p>A statement of overall turnover of the operations that your organisation judges relevant to this service for the last three financial years, together with a breakdown of overall turnover for the last three financial years in the UK, and the rest of the world. Please provide this in pounds sterling (£) and as a percentage of the total turnover of the company.</p>	<p>Turnover Relevant to Transmission Infrastructure services (Financial Year Ending) in pounds sterling (£):</p> <p>2004:</p> <p>2005:</p> <p>2006:</p> <hr/> <p>Overall Turnover (Financial Year Ending) as a percentage of the total turnover of the company:</p> <p>2004:</p> <p>2005:</p> <p>2006:</p>
A3.4	<p>A statement, as at the last reporting date, of any contingent liability or loss where not otherwise reported, which would require disclosure in accordance with International Accounting Standard 10.</p>	

A3.5	A statement of any material past, present/actual, pending or threatened litigation or other legal proceeding, or dispute or investigation against your company or its senior officers by or with either any regulatory or contracting authorities or criminal justice or fiscal agencies. [An up to date copy of form 10k should be provided by US companies].	
A3.6	Details of any significant financial or business factors (past, present or future) that may have an impact on your company (e.g. mergers, take-overs, rationalisation, change of ownership).	

<b>A4.</b>	<b>AUDITING AND QUALITY ASSURANCE</b>	
A4.1	<p>Companies should provide full details of their auditing and/or quality assurance programme including details of registration under any formal quality accreditation scheme. Please state whether the auditing and/or quality assurance programme extends to all areas of your organisations business. If it does not extend to all areas then state clearly where it does and does not apply.</p>	

<b>A5.</b>	<b>STAFF AND PUBLIC RELATIONS</b>	
A5.1	UKERNA requires all press releases and other publicity relating to any NLN Materials Service contract to receive its approval before publication. In light of this please outline how will your organisation manage public relations and press interest.	
A5.2	How does your organisation intend to measure UKERNA's satisfaction in relation to work performed under the proposed contract?	

<b>A6.</b>	<b>CONTRACT TERMINATIONS</b>		
A6.1	Within the past five years, has your organisation had a contract for the supply of this type of IT related service terminated? Please answer YES or NO and if YES, please give full details. Yes <input type="checkbox"/> No <input type="checkbox"/>		
	<b>Contract with</b>	<b>Type</b>	<b>Value per annum</b>

**PREQUALIFICATION QUESTIONNAIRE**

**ANNEX B: EXPERIENCE AND UNDERSTANDING OF PROVISION OF CONTENT REPOSITORY SERVICES**

<b>B1.</b>	<b>EXPERIENCE</b>	
B1.1	<p>It is essential that companies wishing to enter the procurement process for the NLN Materials Service have significant experience of providing content repository services. Please list below similar services provided by your company during the last 5 years, with value, dates and recipients of the services. You should also indicate any parts of the services which either are or were sub-contracted and to whom.</p> <p>If you wish to provide details of multiple services then please provide separate responses to this question for each of the services.</p> <p><i>UKERNA may elect to contact any of the organisations below for a reference. The permission of the Company will be assumed unless you state any objections. It should be noted that availability of referees, and their input, will form part of UKERNA's evaluation of responses to this questionnaire.</i></p>	
	Name of service.	
	Describe the nature of services	

Value.	
Date of Signature.	
Length of Contract.	
Contract awarding body.	
Contact point in contract awarding body for enquiries (name, organisation, telephone, email and fax numbers).	
Scale of the service (in terms of number of concurrent users the system could support and the total volume of content it served)	
Standards relevant to the proposed service used in the provision of this service	
Actual service availability (maximum down time in any calendar month, maximum number of breaks in any calendar month, and number of breaks in the last 12 months)	

	If work was sub-contracted provide details of the subcontractors and the nature of the work that they undertook.	
	Other aspects the service of that you consider relevant	
B1.2	<p>Give evidence of your organisations:</p> <ul style="list-style-type: none"> <li>▪ Experience and application of user authorisation and authentication</li> <li>▪ Experience and application of the operational management and security of data</li> <li>▪ Experience of technical support and the production of user support documentation</li> <li>▪ Experience of creating bespoke web interfaces</li> <li>▪ Experience of developing and implementing a content repository service which allows the real time usage of SCORM 1.2 compliant material through an appropriate run-time environment</li> </ul>	
B1.3	Describe the structures that your organisation has in place to maintain the NLN Materials Service. The response to this question should be made in the context of providing the	

	service where possible.	
--	-------------------------	--

B1.4	Provide a description of the project management methods and the general planning processes that your organisation uses.	
B1.5	Provide details of any development programme your organisation has in place to ensure that the content repository services it provides remains competitive and responsive to customer requirements.	
B1.6	From the experience outlined in response to B1.1 above, please highlight for each category (a-e) lessons learnt/experience gained of:	<ul style="list-style-type: none"> <li>a. Creation and maintenance of long-term relationships with clients, partners and suppliers.</li> <li>b. Meeting challenging delivery timescales.</li> <li>c. Introducing innovative approaches to assist in meeting client aspirations.</li> <li>d. Managing projects that have attracted significant Ministerial, Political and/or press interest.</li> <li>e. Any other factors you consider to be relevant.</li> </ul>

## ANNEX C: DECLARATION

When you have completed the Questionnaire, please read and sign the section below.

The potential supplier should note that, should they be successful in being awarded a contract, UKERNA reserves the right to terminate the contract if it is discovered that the potential supplier has made any material misrepresentation in this questionnaire.

I/We certify that the information supplied is accurate to the best of my/our knowledge and that I/we accept the conditions and undertakings requested in the Questionnaire. I/we understand that false information could result in my/our exclusion from participating in the procurement process no matter what stage in the process has been reached when the error, omission or misrepresentation is discovered.

Signed .....

Name .....

Position

In Company .....

For And On

Behalf Of .....

Date .....